

Business Unit : Integrity

Report Title : **Imaging Equipment Voluntary Agreement**
Report of the Independent Inspector
- Third Compliance Period
(1 January – 31 December 2012)

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Executive Summary

The Imaging Equipment industry has undertaken to meet certain environmental criteria as a self-regulating Voluntary Agreement (VA) within the context of the Ecodesign Directive 2009/125/EC. The terms of voluntary agreements set up under this directive require the appointment of an Independent Inspector to oversee and report on compliance; ERA was appointed to this role in July 2011.

This document covers the Third Period of reporting against the requirements of the VA on Imaging Equipment; this is currently at version 4, however a revision to this is under consideration.

All VA signatories (VAS) submitted the required data by the stipulated submission deadline.

The number of signatory companies was reduced by one during the reporting period when Kodak withdrew from the marketplace following business restructuring.

Since the last report covering the period 31 October 2011 – 31 March 2012, the number of VA's reporting attaining the target compliance figure of 90% (as specified in the VA in Section 4 Para 4.1(a) for Energy Star v1.1 compliance) has remained constant at 15; but none now fall below the >5% cut off, with only one falling into the $\leq 5\%$ band.

97% of products in scope are now compliant with Energy Star 1.1.

Contents

	Page No.
1. Introduction	6
1.1 Context	6
1.2 Scope and requirements	6
1.3 Enquiries	7
2. Reporting requirements and timing	8
2.1 Methodology	8
2.2 Reporting requirements	9
2.2.1 Period 1 Report (1 January to 30 June 2011)	9
2.2.2 Period 2 Report (1 October 2011 to 31 March 2012)	9
2.2.3 Period 3 Report – Timescales	9
3. Results – Annex C Compliance reports	10
3.1 Reporting Metrics	10
3.2 Summary	11
3.3 VA Compliance Details	12
3.4 Use of Exceptions	13
4. Audit/Product Testing	14
5. Management	14
5.1 Independence	14
5.2 Quality Statement	14
Appendix A - Timescales	15
Appendix B - List of Signatories to the Imaging Equipment VA	16

List of tables

	Page No.
Table 1 : Summary of compliance findings by period	11
Table 2 : VAS Sec 4.1.(a) Compliance Rate comparison by Period	11
Table 3 : VAS Compliance rates	12
Table 4 : VAS indicative 4.1a compliance rates	13
Table 5 : Exceptions against Annex C, Section 3	13

1. Introduction

1.1 Context

The Imaging Equipment Industry has undertaken to meet certain environmental criteria as a self regulating voluntary agreement within the context of the Ecodesign Directive 2009/125/EC. The terms of voluntary agreements set up under this directive require the appointment of an Independent Inspector to oversee and report on compliance, and ERA was appointed to this role in July 2011. It should be noted that the remit and extent of the Imaging Inspector's role is laid down by the Steering Committee to EuroVAPrint to whom ERA are contracted.

ERA presented the Initial VA Baseline Report to the Steering Committee at a meeting held in Brussels on 7 December 2011.

The Second Report, the Compliance Target Demonstration Report, was presented to the Steering Committee at a meeting held in Brussels on 4 December 2012.

This report, the First Annual Report, covers the third reporting period (January 1 to December 31 2012) against the requirements of the Imaging Voluntary Agreement, and is the first report covering a calendar year when all the compliance requirements are in force.

1.2 Scope and requirements

The scope and requirements of the Voluntary Agreement on Imaging Equipment (VA) are laid out in a formal document, currently Version 4 of 3 December 2012, which defines:

- the scope in terms of what imaging products are covered;
- the requirements with which the manufacturers – the Voluntary Agreement Signatories (VAS's) – have agreed to comply;
- the extent of the role of the Independent Inspector.

It should be noted that in accordance with Section 6.2 of the VA :

“The 'Annual Progress Report' will be prepared by the Independent Inspector and will only show anonymous results. Signatories will not be named although individual achievements shall be disclosed (company A, company B, etc)”.

Hence, all the results are presented anonymously so that they cannot be correlated with any particular VA signatory.

Furthermore, in accordance with Section 10.3 of the VA, :

“In case an organization as listed in section 7.2 wants to verify the compliance of a product that falls under the Voluntary Agreement, the request has to be addressed to the Independent Inspector and the Signatory. Only the Independent Inspector shall provide the organization with the compliance status of a model (yes/no) on a confidential basis within 2

weeks. Within 4 weeks of receiving the compliance status, the organization shall be required to inform both the Independent Inspector and the Signatory of the results of the verification.

The Independent Inspector shall only respond to requests for specific models and is not allowed to disclose lists on the compliance status of a Signatory's product portfolio."

Hence the identities of models are not revealed in this report.

It should be noted that the VA is currently being revised from v3.5 by EuroVAPrint, the release date is not known at the time of writing this report.

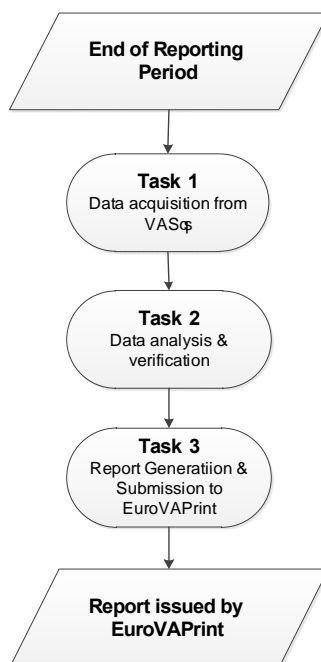
1.3 Enquiries

Should you have any queries or comments about this report please email andy.skarstein@era.co.uk and copy EuroVAPrint (secretariat@eurovaprint.eu).

2. Reporting requirements and timing

2.1 Methodology

The process flow diagram is shown below.



Task 1 : Data Acquisition

The data is requested from the VAS's within 2 weeks, and received within 12 weeks, of the end of the reporting period. On receipt, responses are anonymised with each company being allocated a random number; hence the company number allocated will vary for each reporting period.

Task 2 : Data Analysis & Verification

The received data is subject to a limited verification process, a check for inconsistencies, missing entries or signatures etc.

Task 3 : Report Generation & Submission

The report is generated as per the requirements of the VA and submitted to the Steering Committee via EuroVAPrint within 4 months of the end of the reporting period.

Task : Audit/Testing

Section 6, Para 6.3 considers the option of independent audit; the decision to conduct such an audit is for the Steering Committee. ERA has not been instructed to carry out an audit to date, but has provided a proposal and methodology for doing so in this event.

2.2 Reporting requirements

2.2.1 Period 1 Report (1 January to 30 June 2011)

For the Period 1 report, the VAS's were required to report on a subset of the elements of Annex C of the Voluntary Agreement as below :

- Section 1 : General Information
- Section 2 : Compliance to VA Section 4.1 Commitments (Design Requirements)
- Section 5 : Signature (of a responsible officer of the company).

2.2.2 Period 2 Report (1 October 2011 to 31 March 2012)

In addition to the above, the Period 2 report and subsequent annual reports have the following elements :

- Section 3 : Manufacturer's declarations
(compliance with VA Sections 4 & 5)
- Section 4 : List of products excepted from the requirements of VA Section 3.

Note : This additional information is not required to be reported for 2011/Q4, but is for 2012/Q1.

2.2.3 Period 3 Report – Timescales

The timing of the key activities as specified in the VA is shown below for the current reporting period:

Period 3 Report – First Annual Report	
1 January – 31 December 2012	Placed on the Market reporting period
14 January 2013	Data requested from VAS's
31 March 2013	Last VAS data received
12 April 2013	Period 3 draft report to EuroVAPrint
26 April 2013	EuroVAPrint Steering Committee meeting, Brussels
30 April 2013	Final Period 3 report to be delivered to EuroVAPrint.

The timing of other activities is shown in Appendix A.

3. Results – Annex C Compliance reports

3.1 Reporting Metrics

The following metrics are used in analysing the reported results for Section 2 of the VA:

Metric	Definition	Comment
Overall product compliance	<p>The total number of compliant products declared by all VAS / total number of products declared by all VAS.</p> $\frac{\text{Number of compliant products declared by all VAS}}{\text{Number of products declared by all VAS}}$	<p>The <i>overall product compliance</i> <u>does not</u> equal the mean of the individual <i>VAS product compliance</i> values given for each company as the market share for each VAS differs.</p>
VAS compliance rate (CR_{VAS})	<p>The number of compliant products declared by a single VAS / total number of products declared by that VAS (as per Annex B of the VA).</p> $\frac{\text{Number of compliant products declared by a single VAS}}{\text{Number of products declared by that VAS}}$	
Mean VAS compliance rate	<p>The mean of all the <i>VAS compliance rate</i> values.</p> $\frac{CR_{VAS1} + CR_{VAS2} + CR_{VAS3} + \dots + CR_{VASn}}{n}$ <p>where n = the number of VAS.</p>	<p>A measure of corporate compliance. A better measure of the impact in terms of compliant products is the <i>Overall product compliance</i>.</p>
4.1a compliance	<p>VAS meets requirement that 90% of their products within scope comply with Section 4.1a of the VA.</p>	<p>This requires meeting Energy Star v1.1 and providing duplex settings. This applies to products placed on the market from 1 January 2012</p>

3.2 Summary

The table below shows the aggregated response to the Annex C compliance requirements. This comprises the extent of data that the Independent Inspector is permitted to publish under the terms of the present VA (version 4) :

Annex C Section	Requirement	Compliance Rate (%)		
		Period 1	Period 2	Period 3
1	Provision of General Information	100	100	100
2	Compliance with Section 4.1 of VA a. Mean VAS compliance rate b. Overall product compliance	89 94	94 97	96 97
3	Manufacturer's Declaration VA Section 4 Commitments Pt 1 Design requirements and Section 5 Commitments Pt 2 Information requirements.	not required	100	100
4	Excepted Products	not required	0.1	0.1
5	Provision of Authorised Signature	100	100	100

Table 1 : Summary of compliance findings by period

In fact, there has been a small increase in overall product compliance by 0.7% between Periods 2 and 3 but this is not apparent as the VA requires this data be reported to two significant figures.

As expected, the compliance rate has increased since reporting commenced :

VAS Sec 4.1(a) Compliance Rate						
Status	Period 1		Period 2		Period 3	
	1 Jan - 30 Jun 2011		1 Oct 2011 - 31 Mar 2012		1 Jan - 31 Dec 2012	
VAS Compliant	8	47%	15	88%	15	94%
VAS Non-compliant ($\leq 5\%$ *)	4	24%	1	6%	1	6%
VAS Non-compliant ($>5\%$ *)	5	29%	1	6%	0	0

* of 90% target.

Table 2 : VAS Sec 4.1.(a) Compliance Rate comparison by Period

For further breakdown of the exceptions figures, see Section 3.4 below. It should be noted that the figures used in the tables below are for the year 2012.

3.3 VA Compliance Details

See Section 3.1 above for an explanation of the compliance measures used in this section. Table 3 presents each VAS's compliance rate based on Annex C, Section 2 declarations. Company numbers are allocated randomly. Rates are presented to two significant figures as required by Annex B.

Data Supplied for Period 3 Report (12 April 2013)	
(Ordered by compliance rate)	
Company	% compliant
16	100
7	100
12	100
15	100
10	100
1	99
6	98
13	97
14	97
11	94
3	93
4	93
9	93
2	90
5	90
8	89
Mean VAS Compliance Rate	96
Overall Product Compliance	97

Table 3 : VAS Compliance rates

(ordered by company compliance rate achieved)

Key	VAS Compliant ($\geq 90\%$)	VAS Non-compliant ($\leq 5\%$)	VAS Non-compliant ($>5\%$)
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Part 9 of the VA defines actions to be taken in the event of non-compliance, this depends on whether the compliance rate is within 5% of the target rate.

An underachievement of $\leq 5\%$ means the VAS has 6 months to achieve the target, and present a new report. The VAS status may be changed to 'Defaulting Signatory' by the Steering Committee. There is one VAS falling into this category.

An underachievement of $> 5\%$ will trigger a discussion with the Steering Committee to develop a suitable way forward. The VAS status will be changed to 'Defaulting Signatory' by the Steering Committee. There is no VAS falling into this category.

In Table 4 the levels are indicated by a separate colour bands; no VAS breaches the lower rate, one is between this and the required 90%.

VAS Compliant	15	94%
VAS Non-compliant ($\leq 5\%$)	1	6%
VAS Non-compliant ($> 5\%$)		

Table 4 : VAS indicative 4.1a compliance rates

(if measured against Section 4.1a)

3.4 Use of Exceptions

The VA Annex C, Section 3 allows a VAS to claim an exception from reporting against Sections 4.2, 4.3, 5.1 and 5.2 for low volume models; the *de minimis* figure for this is less than 5,000 units per year. There is no *de minimis* figure for Section 4.1, Energy Star v1.1, meaning the compliance status of ALL models has to be declared.

Table 5 shows the exceptions claimed by the VAS's for sales under 5,000/year, this indicates that most models are compliant, even though they are below the *de minimis* figure.

Criteria	Models	Units
Total PoM	1,881	23,377,864
Claimed Exceptions	31 1.65%	38,057 0.16%
Potential Exceptions (<5k PoM)	1,358 72.20%	1,249,187 5.34%

**Table 5 : Exceptions against Annex C, Section 3
'Manufacturers Declarations'**

For comparison, additional rows showing "Potential Exceptions" have been added to the table above which shows the permissible exceptions had all VAS's claimed for low volume sales (ie) model sales of $< 5,000$ per year placed on the market (PoM). 6 of the 16 VAS's have made use of this facility and claimed exceptions against low volume sales, but the vast majority of models on the market are compliant.

4. Audit/Product Testing

Assessment of the data being reported versus the actual performance of products placed on the market is the key validation element of inspection. ERA have been in discussion with the Steering Committee since the beginning of our involvement with the VA and has previously made proposals regarding approaches to reviewing technical documentation and sample product testing. To date the Steering Committee has not instructed ERA to carry out any actions in this area, but we understand is discussing how to implement this as part of the next revision of the VA.

5. Management

5.1 Independence

ERA Technology Ltd confirms that it is entirely independent of all signatories of the VA. As an internationally respected engineering consultancy which has operated since the 1920s, the ethos of ERA is impartiality and objectivity. Any connection that may otherwise exist between ERA and a VAS is purely commercial and on a specific job-by-job basis.

ERA is contracted to EuroVAPrint as "Independent Inspector" and its role is defined and limited by the terms of the Imaging Voluntary Agreement, currently version 4.

5.2 Quality Statement

ERA Technology Ltd operates a Quality Management System complying with BS EN ISO 9001:2008 (Registration Nr FM 572824). Our Quality Management System is defined in general terms by a Quality Manual and in detail by a series of Quality Procedures. These documents, and other relevant material, are provided to all staff via our Intranet. This Quality Management System is implemented so as to meet the specific contractual and technical requirements of each individual project.

Appendix A - Timescales

The timing of key activities to date are shown in the tables below :

Period 1 – Initial VA Baseline Report	
1 January – 30 June 2011	Placed on the Market reporting period
29 November 2011	Data request sent out to 17 VAS's
7 December 2011	Steering Committee Meeting Nr 2, Brussels
21 December 2011	Final Data received
23 December 2011	Report Submission (draft version)
4 January 2012	Report submission (Approved version)
Period 2 – Compliance Target Demonstration Report	
1 October 2011 – 30 March 2012	Placed on the Market reporting period
14 April 2012	Data requested from VAS's
27 June 2012	Last VAS data received
2 July 2012	Period 2 Draft report to EuroVAPrint
2 July 2012	EuroVAPrint Steering Committee meeting Nr. 3, Brussels
by 14 August 2012	Report submission (Approved version) Revised deadline agreed with EuroVAPrint Actually delivered 8 August
4 September	Reissued report following further comments
Period 3 – First Annual Report (See Para 2.2.3 above in the main body of this document.)	
Period "y" – Subsequent annual reports	
1 January – 31 December 20xx	Placed on the Market reporting period
14 January 20xx	Data requests to VAS's
31 March 20xx	Data receipt from VAS's (final date)
30 April 20xx	Period "y" report to EuroVAPrint
TBA (20xx)	EuroVAPrint Steering Committee meeting, Brussels

Appendix B - List of Signatories to the Imaging Equipment VA

Following the withdrawal of Kodak from membership of EuroVAPrint, there are now currently 16 signatories to the Imaging Equipment Voluntary Agreement :

Brother
Canon
Dell
Epson
HP
Konica Minolta
Kyocera
Lexmark
Muratec
OKI Data
Panasonic
Ricoh
Samsung
Sharp
Toshiba
Xerox